

ADMINISTRATIVE ARRANGEMENTS

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Administrative Arrangements Act 2011

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Administrative Arrangements Act 2011

TABLE OF AMENDMENTS

The Administrative Arrangements Act 2011 No 2 was certified on 25 February 2011 and commenced on 9 May 2011 (GN No 274/2011; Gaz 56/2011).

Amending Legislation	Certified	Date of Commencement
Revised Written Laws Act 2021 No 7	1 June 2021	1 June 2021

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An Act to provide for the assignment of responsibilities to Ministers and for related purposes.

Enacted by the Parliament of Nauru as follows:

1 Short title

This Act may be cited as the *Administrative Arrangements Act 2011*.

2 Commencement

This Act commences on a day to be notified by the President in the Gazette and came into effect on 9 May 2011.

3 Definitions

In this Act:

'administrative arrangements order' means an order made under Section 4(1);

'Department' means a Department of the Public Service;

'Head of Department' means a public officer in charge of a Department; and

'Minister' includes the President.

4 Administrative arrangements

(1) The President may, by order:

(a) assign to a Minister the administration of any of the following:

- (i) a Department;
- (ii) part of a Department;
- (iii) a written law; or
- (iv) part of a written law;

(b) specify the Department, or part of a Department, responsible to a Minister for the administration of any of the following:

- (i) a written law;
- (ii) part of a written law; or
- (iii) part of the subject matter of a written law; and

(c) assign to a Minister responsibility for any business of government.

(2) An administrative arrangements order:

(a) shall be published in the Gazette; and

(b) takes effect from:

- (i) the day on which it is published in the Gazette; or
- (ii) where another day is specified in the order, that other day.

(3) Before making an administrative arrangements order under subsection (1)(b), the President shall consult with the Chief Secretary and the head of each affected Department.

(4) Subsidiary legislation is subject to the same administrative arrangements as the provision under which it is made, unless:

(a) the contrary intention appears in an administrative arrangements order;
or

(b) the contrary intention otherwise appears.

(5) Nothing in this Act:

- (a) invalidates an assignment of responsibility for the business of government made under Article 23 of the *Constitution* before the commencement of this Act; or
- (b) prevents the President assigning to himself or herself or to a Minister responsibility for any business of government or revoking or varying an assignment made under Article 23 of the *Constitution*.

5 Administrative arrangements where no order made

Until provision is made for an Act under an administrative arrangements order, the administration of the Act is assigned to:

- (a) the Minister who introduced the Bill for the Act; or
- (b) if the Bill for the Act was a private member's Bill, the President.

6 References in written laws inconsistent with administrative arrangements

Where a reference in a written law to a particular Minister, Department, office or body of persons is inconsistent with an administrative arrangements order or an assignment under Article 23 of the *Constitution*, the reference shall be construed to give effect to the order or assignment.

7 Effect on appropriation of altered administrative arrangement

Where:

- (a) appropriation has been made available to a Department for a specified purpose; and
- (b) responsibility for that purpose has been transferred under an administrative arrangements order or an assignment under Article 23 of the *Constitution* to another Department,

the appropriation for that purpose is available to the other Department.

8 Temporary absence or inability of Minister to perform functions

- (1) Where, under any written law, any functions are conferred upon a Minister and the Minister is absent from the Republic or is unable for any reason to perform some or all of those functions:
 - (a) the President may direct that the functions be performed by a Minister designated by the President; and
 - (b) the designated Minister has and may perform the functions subject to the conditions specified in the direction.
- (2) A direction under subsection (1) shall:
 - (a) specify when the direction will lapse; and
 - (b) be published in the Gazette.
- (3) A direction under subsection (1) that the functions of a Minister (the '*substantive Minister*') be performed by another Minister due to the substantive Minister's absence from the Republic, does not have the effect of revoking any functions conferred on the substantive Minister.

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Administrative Arrangements Order 2024

TABLE OF AMENDMENTS

The Administrative Arrangements Order 2024 SL 3 was notified and commenced on 18 March 2024 (GN No 372/2024; Gaz 139/2024).

Amending Legislation	Notified	Date of Commencement
Fisheries Management Act 2024 No 9	20 August 2024	s 138: 20 August 2024

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Administrative Arrangements Order 2024

I, **Hon David WR Adeang, MP**, President of the Republic of Nauru, pursuant to Section 4(1) of the *Administrative Arrangements Act 2011*, make the following Order with effect from 30 October 2023:

1. Each Minister specified in Column 1 of the Schedule to this Order is responsible for the administration of the written law or part of the written law specified in Column 3 of the Schedule.
2. Each Department, Office or instrumentality or part of a Department, Office or instrumentality specified in Column 2 of the Schedule is responsible to the Minister specified in Column 1 for the administration of the law or part of the written law specified in Column 3 of the Schedule.
3. Each Deputy Minister may be assigned responsibilities under the *Deputy Ministers Act 2023* by the President, of the written law or part of the written law specified in column 3 of the Schedule.
4. This Order revokes the *Administrative Arrangements Order 2022*.

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SCHEDULE

Responsibility for the Administration of Departments and Legislation

[Sch am Act 9 of 2024 s 138, opn 20 Aug 2024]

Minister responsible	Department/Office/instrumentality	Written law/part of written law
President	Office of the President	<i>Administrative Arrangements Act 2011</i>
		<i>Census Act 1973</i>
		<i>Constitution of Nauru 1968</i>
		<i>Constitutional Review Committee Act 2004</i>
		<i>Deputy Ministers Act 2023</i>
		<i>Leadership Code Act 2016</i>
		<i>Liquor Control Act 2017</i>
		<i>Members of Parliament (Register of Interests) Act 2004</i>
		<i>Naoero National Anthem Emblem and Flag Protection Act 2018</i>
		<i>Nauru Standard Time Act 1978</i>
		<i>Official Information Act 1976</i>
		<i>Parliamentary Pension Act 2008</i>
		<i>Parliamentary Salaries and Allowances Act 2008</i>
		<i>Public Accounts Committee Act 1992</i>
<i>Referendum Procedures Act 2009</i>		
<i>Statutory Salaries Act 1974</i>		
	Audit Office	<i>Audit Act 1973</i>
	Nauru Electoral Commission	<i>Electoral Act 2016</i>
Minister for Public Service	Department of Chief Secretary	<i>Public Service Act 2016</i>
	Department of Chief Secretary, Registrar of Births, Deaths and Marriages Registration	<i>Births, Deaths and Marriages Registration Act 2017</i>
Minister of Finance and Sustainable Development	Department of Finance and Sustainable Development, Nauru Revenue Office	<i>Automatic Exchange of Financial Account Information Act 2016</i>
	Department of Finance and Sustainable Development	<i>Bank of Nauru Act 1976</i>
	Department of Finance and Sustainable Development	<i>Banking Act 1975</i>
	Department of Finance and Sustainable Development, Nauru Revenue Office	<i>Business Tax Act 2016</i>
	Department of Finance and Sustainable Development	<i>Commerce (Trade Descriptions) Act 1905</i>
	Department of Finance and Sustainable Development	<i>Currency Act 1976</i>

Department of Finance and Sustainable Development, Nauru Customs Service	<i>Customs Act 2014</i>
Department of Finance and Sustainable Development, Nauru Customs Service	<i>Customs Tariff Act 2014</i>
Department of Finance and Sustainable Development	<i>Development Fund Act 2011</i>
Department of Finance and Sustainable Development	<i>Drones Act 2018</i>
Department of Finance and Sustainable Development, Nauru Revenue Office	<i>Employment and Services Tax Act 2014</i>
Department of Finance and Sustainable Development, Nauru Revenue Office	<i>Gaming Act 2011</i> <i>Except for administrative matters relating to local Bingo</i>
Department of Finance and Sustainable Development,	<i>Government Loans Act 1972</i>
Department of Finance and Sustainable Development,	<i>International Monetary Fund and World Bank Group Institutions Act 2016</i>
Department of Finance and Sustainable Development,	<i>Mercantile Act 1912</i>
Department of Finance and Sustainable Development,	<i>Metric Conversion Act 1973</i>
Department of Finance and Sustainable Development,	<i>Nauru Superannuation Act 2018</i>
Department of Finance and Sustainable Development,	<i>Nauru Trustee Corporation Act 1972</i>
Department of Finance and Sustainable Development,	<i>Payments Directorate Act 2008</i>
Department of Finance and Sustainable Development,	<i>Prices Regulation Act 2008</i>
Department of Finance and Sustainable Development,	<i>Public Enterprises Act 2019</i>
Department of Finance and Sustainable Development,	<i>Public Finance (Control and Management) Act 1997</i>
Department of Finance and Sustainable Development,	<i>Public Investments Act 1978</i>
Department of Finance and Sustainable Development, Nauru Revenue Office	<i>Revenue Administration Act 2014</i>
Department of Finance and Sustainable Development, Bureau of Statistics	<i>Statistics Act 1992</i>
Department of Finance and Sustainable Development, Nauru Revenue Office	<i>Telecommunications Service Tax Act 2009</i>
Department of Finance and Sustainable Development, Nauru Revenue Office	<i>Treasury Fund Investment Act 1971</i>

	Department of Finance and Sustainable Development	<i>Treasury Fund Protection Act 2004</i>
	Department of Finance and Sustainable Development	<i>Weights and Measures Act 1976</i>
	Department of Finance and Sustainable Development	<i>Workers (Contracts of Service) Act 1922</i>
	Department of Finance and Sustainable Development	<i>Workers Compensation Act 1956</i>
Minister for Multicultural Affairs	Department of Multicultural Affairs	<i>Asylum Seekers (Regional Processing Centre) Act 2012</i>
	Department of Multicultural Affairs	<i>Commercial Operations and Services Fund Act 2018</i>
	Department of Multicultural Affairs	<i>Refugees Convention Act 2012</i>
Minister for Eigigu Holdings Corporation	Eigigu Holdings Corporation	
Minister for Eigigu Procurement Limited	Eigigu Procurement Limited	
Minister for Eigigu Solution Corporation	Eigigu Solution Corporation	
Minister for Nauru (RPC) Corporation (NRPCC)	Nauru (RPC) Corporation	<i>Nauru (RPC) Corporation Act 2017</i>
Minister for Foreign Affairs and Trade	Department of Foreign Affairs and Trade	<i>Chemical Weapons Convention Act 2012</i>
	Department of Foreign Affairs and Trade	<i>Consular Privileges and Immunities Act 1976</i>
	Department of Foreign Affairs and Trade	<i>Diplomatic Privileges and Immunities Act 1976</i>
	Department of Foreign Affairs and Trade	<i>Facilitation of Australian Assistance Act 2004</i>
	Department of Foreign Affairs and Trade	<i>Geneva Conventions Act 2012</i>
	Department of Foreign Affairs and Trade	<i>International Seabed Minerals Act 2015</i>
	Department of Foreign Affairs and Trade	<i>Sea Boundaries Act 1997</i>
	Department of Foreign Affairs and Trade	<i>Special Missions Privileges and Immunities Act 1976</i>
Minister for Nauru Police Force	Nauru Police Force	<i>Nauru Police Force Act 1972</i>
	Nauru Police Force	<i>Explosives Act 1924</i>
Minister for Justice and Border Control	Department of Justice and Border Control	<i>Administration of Justice Act 2018</i>
	Department of Justice and Border Control	<i>Adoption of Children Act 1965</i>
	Department of Justice and Border Control	<i>Agricultural Quarantine Act 1999</i>

Department of Justice and Border Control	<i>Animals Act 1982</i>
Department of Justice and Border Control	<i>Anti-Money Laundering and Targeted Financial Sanctions Act 2023</i>
Department of Justice and Border Control	<i>Attachment of Earnings and Phosphate Royalties Act 1973</i>
Department of Justice and Border Control	<i>Bail Act 2018</i>
Department of Justice and Border Control	<i>Beneficial Ownership Act 2017</i>
Department of Justice and Border Control	<i>Business Licences Act 2017</i>
Department of Justice and Border Control	<i>Business Names Registration Act 2018</i>
Department of Justice and Border Control	<i>Civil Evidence Act 1972</i>
Department of Justice and Border Control	<i>Civil Procedure Act 1972</i>
Department of Justice and Border Control	<i>Conflict of Laws Act 1974</i>
Department of Justice and Border Control	<i>Commissions of Inquiry Act 1948</i>
Department of Justice and Border Control	<i>Consular Conventions (Administration of Estates) Act 1977</i>
Department of Justice and Border Control	<i>Copyright Act 2019</i>
Department of Justice and Border Control	<i>Corporations Act 1972</i>
Department of Justice and Border Control	<i>Correctional Service Act 2009</i>
Department of Justice and Border Control	<i>Counter Terrorism and Transnational Organised Crime Act 2004</i>
Department of Justice and Border Control	<i>Crimes Act 2016</i>
Department of Justice and Border Control	<i>Criminal Justice Act 1999</i>
Department of Justice and Border Control	<i>Criminal Procedure Act 1972</i>
Department of Justice and Border Control	<i>Custom and Adopted Laws Act 1971</i>
Department of Justice and Border Control	<i>Cybercrime Act 2015</i>
Department of Justice and Border Control	<i>Dog Management and Control Act 2017</i>
Department of Justice and Border Control	<i>Evidence (Confidential Information) Act 1976</i>

Department of Justice and Border Control	<i>Extradition Act 1973</i>
Department of Justice and Border Control	<i>Foreign Judgments (Reciprocal Enforcement) Act 1973</i>
Department of Justice and Border Control	<i>Foreign Trusts, Estates and Wills Act 1972</i>
Department of Justice and Border Control	<i>Guardianship of Children Act 1975</i>
Department of Justice and Border Control	<i>Immigration Act 2014</i>
Department of Justice and Border Control	<i>Inquests Act 1977</i>
Department of Justice and Border Control	<i>Insolvency Act 1912</i>
Department of Justice and Border Control	<i>Interpretation Act 2011</i>
Department of Justice and Border Control	<i>Law Revision and Consolidation Act 2019</i>
Department of Justice and Border Control	<i>Laws Repeal and Adopting Act 1922</i>
Department of Justice and Border Control	<i>Legal Practitioners Act 2019</i>
Department of Justice and Border Control	<i>Limitation Act 2017</i>
Department of Justice and Border Control	<i>Legitimation Act 1959</i>
Department of Justice and Border Control	<i>Maintenance Act 1959</i>
Department of Justice and Border Control	<i>Maintenance Orders (Reciprocal Enforcement) Act 1973</i>
Department of Justice and Border Control	<i>Matrimonial Causes Act 1973</i>
Department of Justice and Border Control	<i>Mutual Assistance in Criminal Matters Act 2004</i>
Department of Justice and Border Control	<i>Naoero Citizenship Act 2017</i>
Department of Justice and Border Control	<i>Oaths, Affirmations and Statutory Declarations Act 1976</i>
Department of Justice and Border Control	<i>Partnership Act 2018</i>
Department of Justice and Border Control	<i>Passports Act 2011</i>
Department of Justice and Border Control	<i>Parliamentary Services Act 2020</i>
Department of Justice and Border Control	<i>Parliamentary Powers, Privileges and Immunities Act 1976</i>
Department of Justice and Border Control	<i>Patents Registration Act 1973</i>
Department of Justice and Border Control	<i>Proceeds of Crime Act 2004</i>

	Department of Justice and Border Control	<i>Private Security Act 2012</i>
	Department of Justice and Border Control	<i>Quarantine Act 1908</i>
	Department of Justice and Border Control	<i>Recognition of Foreign Divorces, Legal Separations and Nullity of Marriages Act 1973</i>
	Department of Justice and Border Control	<i>Regulations Validity Act 2001</i>
	Department of Justice and Border Control	<i>Registration of Associations Act 2020</i>
	Department of Justice and Border Control	<i>Republic Proceedings Act 1972</i>
	Department of Justice and Border Control	<i>Revised Written Laws Act 2021</i>
	Department of Justice and Border Control	<i>Secret Commissions Act 1905</i>
	Department of Justice and Border Control	<i>Statute Law Revision Act 2011</i>
	Department of Justice and Border Control	<i>Succession, Probate and Administration Act 1976</i>
	Department of Justice and Border Control	<i>Trademarks Act 2019</i>
	Department of Justice and Border Control	<i>Trusts Act 2018</i>
	Department of Justice and Border Control	<i>Accommodation Registration Act 2012</i>
	Department of Judiciary	<i>District Court Act 2018</i>
	Department of Judiciary	<i>Family Court Act 1973</i>
	Department of Judiciary	<i>Nauru Court of Appeal Act 2018</i>
	Department of Judiciary	<i>Supreme Court Act 2018</i>
Minister for Nauru Port Authority	Nauru Maritime and Port Authority	<i>Maritime Security Act 2019</i>
	Nauru Maritime and Port Authority	<i>Ports and Navigation Act 2019</i>
	Nauru Maritime and Port Authority	<i>Shipping Registration Act 1968</i>
	Nauru Maritime and Port Authority	<i>Shipping (Registration of Foreign Vessels) Act 2018</i>
Minister for Nauru Shipping Line	Nauru Shipping Line	
Minister for Infrastructure Development	Department of Infrastructure Development	<i>Derelict Sites Management Act 2017</i>
	Department of Infrastructure Development	<i>Naoero Roads Act 2017</i>
Minister Environmental Management and Agriculture	Department of Environmental Management and Agriculture	<i>Environmental Management and Climate Change Act 2020</i> <i>Excluding climate change.</i>
	Department of Environmental Management and Agriculture	<i>Ozone Layer Protection Act 2017</i>
	Department of Environmental Management and Agriculture	<i>Wild Birds Protection Act 1937</i>

Minister for National Emergency Services	Department of National Emergency Services	<i>National Disaster Risk Management Act 2016</i>
	Department of National Emergency Services	<i>Rescue and Fire Service Act 2019</i>
	Department of National Emergency Services	<i>Meteorology Act 1906</i>
Minister for Sports	Department of Sports	
Minister for Nauru Sports Development Inc	Nauru Sports Development Inc	
Minister for Health	Department of Health and Medical Services	<i>Food Safety Act 2005</i>
	Department of Health and Medical Services	<i>Health Practitioners Act 1999</i>
	Department of Health and Medical Services	<i>Illicit Drugs Control Act 2004</i>
	Department of Health and Medical Services	<i>Litter Prohibition Act 1983</i>
	Department of Health and Medical Services	<i>Mental Health Act 1963</i>
	Department of Health and Medical Services	<i>Notification of Infectious and Contagious Diseases Act 1923</i>
	Department of Health and Medical Services	<i>Public Health Act 1925</i>
	Department of Health and Medical Services	<i>Sanitary Inspectors Act 1921</i>
	Department of Health and Medical Services	<i>Tobacco Control Act 2009</i>
Minister for Internal Affairs	Department of Internal Affairs	<i>Gaming Act 2011</i> <i>Limited to administrative arrangement of local Bingo games.</i>
Minister for Naoero Museum and Heritage		<i>National Heritage Act 2017</i>
Minister for Women and Social Development Affairs	Department for Women and Social Development Affairs	<i>Child Protection and Welfare Act 2016</i>
	Department for Women and Social Development Affairs	<i>Domestic Violence and Family Protection Act 2017</i>
Minister for People Living with Disabilities	Department of People Living with Disabilities	<i>Inclusion of Persons with Disabilities Act 2023</i>
Minister for Nauru Tourism Corporation	Nauru Tourism Corporation	<i>Nauru Tourism Corporation Act 2019</i>

Minister for Transport	Civil Aviation Authority	<i>Civil Aviation (Carriers' Liability) Act 1995</i>
	Civil Aviation Authority	<i>Civil Aviation Act 2011</i>
	Department of Transport	<i>Marine Insurance Act 1909</i>
	Department of Transport	<i>Motor Traffic Act 2014</i>
	Department of Transport	<i>Sale of Second-Hand Motor Vehicles Act 1973</i>
Minister for Nauru Rehabilitation Corporation	Nauru Rehabilitation Corporation	<i>Nauru Rehabilitation Corporation Act 1997</i>
Minister for Nauru Utilities Corporation	Nauru Utilities Corporation	<i>Nauru Utilities Corporation Act 2011</i>
Minister for Fisheries	Nauru Fisheries and Marine Resources Authority	<i>Coastal Fisheries and Aquaculture Act 2020</i>
	Nauru Fisheries and Marine Resources Authority	<i>Fisheries Management Act 2024</i>
	Nauru Fisheries and Marine Resources Authority	<i>Nauru Fisheries and Marine Resources Authority Act 1997</i>
Minister for Education	Department of Education	<i>Education Act 2011</i>
	Department of Education	<i>Nauru Education Assistance Trust Act 2016</i>
	Department of Education	<i>The University of the South Pacific (Recognition of Convention) Act 2017</i>
Minister for Nauru Air Corporation	Nauru Air Corporation	<i>Nauru Air Corporation Act 1995</i>
	Nauru 33003 Leasing Corporation	
	Nauru Leasing Corporation	
	SUNCO Pty Ltd Holding Inc	
Minister for Climate Change and National Resilience	Department of Climate Change and National Resilience	<i>Environmental Management and Climate Change Act 2020</i> <i>Limited to climate change only.</i>
Minister for Land Management	Department of Land Management	<i>Aerodrome (Acquisition of Land) Act 1952</i>
	Department of Land Management	<i>Funeral Burial and Cremation Act 2017</i>
	Department of Land Management	<i>Land (Declaration of Ownership) Act 1962</i>
	Department of Land Management	<i>Lands (Validating) Act 1951</i>
	Department of Land Management	<i>Lands Act 1976</i>
	Department of Land Management	<i>Regulations Governing Intestate Estates 1938</i>
	Department of Land Management	<i>Nauru Lands Committee Act 1956</i>
	Department of Land Management	<i>Survey Act 1961</i>
	Department of Land Management	<i>Survey Marks Act 1925</i>

Minister for Naoero Postal Services Corporation	Naoero Postal Services Corporation	<i>Naoero Postal Services Corporation Act 2018</i>
Minister for RONPHOS	RONPHOS Corporation	<i>RONPHOS Act 2005</i>
Minister for Nauru Media	Department of Media	
Minister for Information, Communication and Technology	Department of Information, Communication and Technology	<i>Communications and Broadcasting Act 2017</i>
Minister for Cenpac Corporation	Cenpac Corporation	<i>Cenpac Corporation Act 2018</i>
Minister for Nauru Fibre Cable Corporation	Nauru Fibre Cable Corporation	<i>Nauru Fibre Cable Corporation Act 2017</i>
Minister for Nauru Phosphate Royalties Trust	Nauru Phosphate Royalties Trust	<i>Nauru Phosphate Royalties Trust Act 1968</i>
	Nauru Phosphate Royalties Trust	<i>Nauru Phosphate Royalties (Payment and Investment) Act 1968</i>
	Nauru Phosphate Royalties Trust	<i>Ronwan Consolidation Act 2014</i>

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